

**Stofer Images 11296 Tern Place Sidney BC Canada V8L 5K6**

[www.schoolfundraisingcanada.com](http://www.schoolfundraisingcanada.com)

### **How to Proceed**

1. Have each child create their art. If possible use a heavy weight paper such as the white cover stock (65lb) paper you find at office supply stores such as Office Depot, Staples etc..
1. Cut the paper to 5x7 inches. It is important to have all the artwork **the same 5x7** size so our scanning and sizing goes faster. Put the child's name on the back of the print.

*Please note we can also create these products from family photos, slides and digital files*

1. Send the artwork home with the order form. (attached)  
Include a return date.
1. When the orders and money come in, total the orders and write one cheque from the school to Stofer Images.
1. Mail the artwork, order forms, and cheque to

Stofer Images  
11296 Tern Place  
Sidney BC  
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If possible keep each class separate and we will do our best to do the same when we return the finished product to you.

***Please allow 2 weeks plus shipping time***

For more information please visit: [www.schoolfundraisingcanada.com](http://www.schoolfundraisingcanada.com)  
Contact us: [info@schoolfundraisingcanada.com](mailto:info@schoolfundraisingcanada.com)